



KIND ATTENTION: HOLDERS OF PHYSICAL SHARES

Sub.: Mandatory furnishing of PAN, KYC details and Nomination by holders of physical securities

Ref.: SEBI Circular No. SEBI/HO/MIRSD/MIRSD_PoD-1/P/CIR/2023/37 dated March 16, 2023.

With reference to subject cited above we wish to bring to your kind attention that pursuant to Securities and Exchange Board of India (SEBI) Circular dated March 16, 2023:

- SEBI has made it mandatory to furnish PAN, email address, mobile number, bank account details and nomination by holders of physical securities
- Shareholders holding shares in physical mode are requested to ensure that their PAN is linked to Aadhar by March 31, 2023 or any other date as may be specified by the Central Board of Direct Taxes to avoid freezing of folio.
- The RTAs shall not process any service requests or complaints received from the holder(s) / claimant(s), till PAN, KYC and Nomination documents/details are received

Freezing of Folios without PAN, KYC details and Nomination:

- Folios wherein any one of the said document / details are not available **on or after October 01, 2023**, shall be frozen and you will not be eligible to lodge grievance or avail service request from the RTA and not eligible for receipt of dividend in physical mode after April 01, 2024
- **After December 31, 2025**, the frozen folios shall be referred by RTA/Company to the administering authority under the **Benami Transactions** (Prohibitions) Act, 1988 and or Prevention of Money Laundering Act, 2002

In view of the above, members holding shares in physical form are requested to send self-attested copy of valid PAN card (linked with Aadhar) or latest De-mat account CML copy duly attested by DP, KYC details duly mentioned in ISR – 1 form (mobile number and email id are mandatory), ISR-2 form and Nominee Form (SH-13) immediately to the Company's Registrars & Transfer Agents i.e. **M/s. Venture Capital and Corporate Investments Private Limited** ("the RTA") by post or courier. The required forms (ISR-1, ISR-2, SH-13 etc) can download from www.vccipl.com (as detailed below) or send a request mail to investor.relations@vccipl.com for soft copy forms.

S. No	Particulars	Please furnish details in
1	PAN, Address, Email address, Mobile Number, De-mat account details and Bank account details	Form ISR-1-Click the below Link to download https://www.vccipl.com/sebipdf/Form%20ISR-1.pdf
2	Specimen Signature	Form ISR-2-Click the below Link to download https://www.vccipl.com/sebipdf/Form%20ISR-2.pdf
3	Nomination details	Form SH-13-Click the below Link to download https://www.vccipl.com/sebipdf/Form%20SH-13.pdf
4	Declaration to opt out nomination*	Form ISR-3-Click the below Link to download https://www.vccipl.com/sebipdf/Form%20ISR-3.pdf
5	Cancellation or Variation of Nomination	Form SH-14-Click the below Link to download https://www.vccipl.com/sebipdf/Form%20SH-14.pdf

*In case you are opting out for giving nomination, then submit ISR-3 only and SH-13 need not be submitted.

MIC Electronics Limited

CIN: L31909TG1988PLC008652

Regd. Off: Plot No. 192/B, Phase-II, IDA, Cherlapally, Hyderabad,
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Ph: +91 40 27122222, Fax: +91 40 27133333.

Website: www.mic.co.in, Email id: cs@mic.co.in.

ISO 9001:2008 ISO 14001:2004 Certified Company



The holders of Physical Shares are requested to forward the duly filled in documents along with the related proofs as mentioned in the respective forms to the following address:

Venture Capital and Corporate Investments Private Limited,

"AURUM", 4th & 5th Floors, Plot No.57,

Jayabheri Enclave Phase – II, Gachibowli, Serilingampally, Hyderabad –500 032,

Ranga Reddy Dist., Telangana,

Landline: 040-23818475/476

e-mail id: investor.relations@vccipl.com

The copies of the documents, duly e-Signed on the forms and all proofs, may also be mailed through your registered email id with the RTA at the mail id investor.relations@vccipl.com

E-Sign is an integrated service which facilitates issuing a Digital Signature Certificate and performing signing of requested data by e-Sign user. The holder/claimant may approach any of the empanelled e-Sign Service providers, details of which are available on the website of Controller of Certifying Authorities (CCA), Ministry of Communications and Information Technology (<https://cca.gov.in/>) for the purpose of obtaining an e-sign.

Thanking you,

Yours faithfully,

For MIC Electronics Limited

Sd/-

Company Secretary

Encl: as above